

# 国際貢献学部

Faculty of Global Engagement

# I .Course Registration

**Subject Category** ※Please use the Campus Handbook as well.

## Dept. of Global Studies

|                                      |                                  |                                                                                                                                                                                                                                                     |
|--------------------------------------|----------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Basic Undergraduate Subjects</b>  |                                  | The goal is to understand the challenges facing "PAX MUNDI (World Peace)" and to lay the foundation for "multicultural coexistence" as a scientific discipline.                                                                                     |
| <b>Specialized Subjects</b>          | <b>Compulsory</b>                | The aim is to grasp the social sciences' theories and practices as well as the basics of data science to understand the structure of sustainable "PAX MUNDI (World Peace)."                                                                         |
|                                      | <b>Elective</b>                  | With an eye on career paths after graduation, the goal is to achieve a deep understanding of social sciences that support the capability for multicultural coexistence and to acquire the latest digital technologies, centered around three areas. |
| <b>Seminars</b>                      |                                  | The aim is for each individual to propose solutions to the challenges faced by "PAX MUNDI (World Peace)" from Kyoto to the world, supported by social science theory and practice, using tools such as multilingualism and digital technologies.    |
| <b>Undergraduate Common Subjects</b> | <b>Foreign Language Subjects</b> | By learning foreign languages other than English, the objective is to nurture the ability to operate in multiple languages for global activity, deepen understanding of multiculturalism, and cultivate diversity based on multiculturalism.        |
|                                      | <b>Liberal Arts Subjects</b>     | The goal is to acquire a broad range of knowledge and fair and accurate judgment skills that enable active participation on the global stage.                                                                                                       |

## 1. Proficiency level and class designation

For Basic Undergraduate Subjects and Specialized Subjects (Compulsory) of the Department of Global Studies, the class/instructor is designated according to your “proficiency level.”

Your proficiency level is displayed in the “Personal Information” of the Kyoto Gaidai UNIPA (hereinafter referred to as the “UNIPA”), so before the registration please confirm it and register your courses.

The “Designated Classes” are registered in advance on the registration screen in UNIPA.

Please note that proficiency level and designated classes cannot be changed or canceled. However, if you need to change them due to retaking courses, etc., you must come to the Division of Academic Affairs during the course registration consultation period.

### List of English proficiency classes in the DGS

| Department     | Year | English proficiency levels |
|----------------|------|----------------------------|
| Global Studies | 1    | GSa, GSb, GSc, GSd, GSe    |
|                | 2    | GSa, GSb, GSc, GSd         |
|                |      | Pair A~D                   |

### Courses in which your class is designated

- Seminar(3<sup>rd</sup>/4<sup>th</sup> year only)

## 2. Maximum number of registration credits

In order to ensure the number of hours required for credit and the quality of study, the maximum number of credits that can be registered each semester and year is set as follows. Students may not register for more than the annual credit limit even if the number of credits per semester is within the limit. (For example, if a student has GPA below 2.7 for graduation requirements (total) and registers for 26 credits in the spring semester, the maximum number of credits he/she can register for in the fall semester is 22.)

| Spring        | Fall          | Annual        | Notes                                                                                                                                                                                                                                                                                          |
|---------------|---------------|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 26<br>credits | 26<br>credits | 48<br>credits | <ul style="list-style-type: none"><li>• Credits for courses related to certification courses are not included in the credit limit.</li><li>• If the GPA for graduation requirements (total) is 2.7 or higher, students may register for courses above the maximum number of credits.</li></ul> |

## 3. Allocated year of the courses

Each course has a specific year in which it can be taken, so please register accordingly. Some courses may have requirements for registration, but otherwise, students can register for courses that are offered in a lower year than the student's own academic year. (For example, 1<sup>st</sup> year students cannot register for courses offered in the 2<sup>nd</sup> year, but 4<sup>th</sup> year students can register for courses offered in the 1<sup>st</sup> through 3<sup>rd</sup> year.)

## 4. Requirements for Registration

For courses that have requirements for registration, please refer to the “Note for Course Registration” in the list of courses for each subject category in the Campus Handbook. As a typical example, course titles ending in Roman numerals (I-IV) must be taken and credits earned in the order of the Roman numerals. (For example, in order to take “〇〇II,” students must have earned credits for “〇〇I.”)

## 5. Re-registration in courses that have been failed

- Students must register and earn credits for courses related to graduation requirements by the end of their graduation.
- For required courses that you fail, you must retake the courses in the proficiency level class assigned

to you when you first resided for the course.

•If a required course and a re-taking course overlap in the same period, please be sure to receive instructions at the “Course Registration Consultation” held during the designated period.

•As you will not be able to change the re-taking courses you have registered during the semester, so please register carefully.

## **6. Registration for Undergraduate Common Subjects (Foreign Language Subjects)**

In order to graduate from the University, students are required to take a course in one of the foreign languages distributed in the Foreign Language Subjects and earn 4 credits. The registration procedure is as follows.

The languages in which students can register depends on the department or faculty you belong to. Please note that if you do not apply or are not selected in the lottery, you will not be able to take any foreign language courses for the following semester.

### **① Languages other than Japanese**

Students are required to register for the foreign language course (other than Japanese) they wish to take in the following semester in UNIPA “Lottery registration and confirmation” during the designated period of each semester, and if the language of your choice is selected, you will take that foreign language course. The selected foreign language course to be taken will be assigned to a class and instructor.

Since the designated foreign language course is considered lottery course, it cannot be canceled during the registration period or during the course cancellation period. Details of the lottery for foreign language courses will be announced on the UNIPA “Notice”.

### **② Japanese A-H (for non-native Japanese speakers)**

These are subjects for “non-native Japanese speakers.” In order to take them, students are required to take the Japanese Language Proficiency Test (online) during the period designated by the university. Based on the results of the test, Japanese subjects will be designated for the students whose Japanese language skills are deemed to be in need of improvement. Students other than those in the Department of Global Studies are required to take the designated Japanese language courses and may not cancel during both the registration and the course cancellation period. Students in the Department of Global Studies who wish to cancel them must notify the Division of Academic Affairs during the course registration period or the course cancellation period. Requests made outside of these periods will not be accepted.

## **7. Department of Global Tourism, Specialized Subjects (Elective Subject) (for native Japanese speakers)**

The following subjects are for “native Japanese speakers.” Please note that the registration procedure differs depending on the department you belong to.

**Subjects :** Basic English for Tourism (1<sup>st</sup> year)

Reading for Tourism (1<sup>st</sup> year)

Business Writing for Tourism (2<sup>nd</sup> year)

Communication Skills for Tourism (2<sup>nd</sup> year)

### **【Department of Global Studies】**

Students cannot register on the course registration screen in UNIPA. If you wish to take

above courses, please come to the Division of Academic Affairs during the course registration period (excluding the course registration change period). Course registration will not be accepted outside of this period.

After receiving your course request, the Department of Global Tourism will designate your class. Please check the Student Timetable in UNIPA on the date of Final confirmation of student timetable.

※You can choose the day and period of the week when you wish to take the course, but you cannot choose the class and instructor.

※If you wish to take these courses, please include these credits in the maximum number of credits you can register for.

※Students for non-native Japanese speakers cannot register for them.

## **8. Others**

Students for Faculty of Global Engagement are not eligible to take the following courses

- Specialized Subjects (Compulsory) from departments other than the one to which the student belongs
- Seminars from departments other than the one to which the student belongs
- Courses offered by the Faculty of Foreign Studies

# 9月入学/September enrollment

## 1年次生の履修登録フロー / Registration flow for 1st year students

### グローバルスタディーズ学科 Department of Global Studies

