

August 2020

**Policy on School Expenses - Kyoto University of Foreign Studies and  
Kyoto Junior College of Foreign Languages**

Dear Students and their parents and guardians,

Thank you very much for your support for the University/Junior College and its education activities. The novel coronavirus continues to pose a daily threat to both our health and the economy, and we would like to extend my deepest sympathies to everyone in distress.

Prioritizing students' health, safety, and lives, the classes in the spring semester were conducted remotely. However, experts continue to warn of the risk of a second wave. Therefore, keeping watchful eyes on infection trends, with conditions being unfavorable to the full resumption of face-to-face classes this fall semester, we have decided to continue conducting classes basically through remote means, reopening only a few face-to-face classes and instituting adequate infection prevention measures.

Amid the situation that the face-to-face classes are not conducted in the same way as before, we would like to take this opportunity to answer some inquiries from students about school expenses by explaining its policy as follows:

**Policy on School Expenses**

**“Tuition”** is collected in exchange for guaranteeing quality of education & research environments and comprise the total cost of guaranteeing quality education and research activities throughout college. The fees primarily cover the costs associated with employing faculty and staff, providing communications services, offering scholarships, and purchasing the books, devices, and equipment needed for education and research. Therefore, although classes are currently conducted remotely to protect students from the infection, the tuition remains the same.

In addition, the **“Education Enhancement Fee”** covers the cost of maintaining and improving the university's comfortable learning environment, such as by maintaining/improving facilities, replacing old facilities with new ones, and maintaining/managing existing facilities. Therefore, this fee must be paid by all students equally, regardless of the year they enrolled.

The remote classes currently being conducted required an additional investment for establishing the necessary infrastructure. However, we have decided not to reflect this extra cost in this academic year's school expenses. For more details, please refer to the attachment titled **“Explanation of School Expenses”**.

In addition, the information on support systems, including financial support for students in need due to the spread of the novel coronavirus infection is available on the University website. If needed, you are requested to contact the Division of Student Affairs.

We prioritize protecting the safety, health, and lives of students from the ongoing coronavirus pandemic and also strive to optimize its education services.

The threat of the novel coronavirus persists. However, the faculty and staff members will work as a team to continue providing all students with educational opportunities while also protecting them from the risk of infection of COVID-19 as much as possible.

We would like to humbly request your continued understanding and cooperation.

Takeshi Matsuda  
President  
Kyoto University of Foreign Studies  
Kyoto Junior College of Foreign Languages

## **[Attachment]**

### **Explanation of School Expenses**

School Expenses basically consist of “Admission Fee”, “Tuition”, “Education Enhancement Fee”, and “School Promotion Cooperation Fee”. “Tuition” and the “Education Enhancement Fee” cover the total cost of providing students with the education required by their four-year university undergraduate or two-year junior college degree program.

The total amount is to be paid in semester installments over four years by university undergraduates and two years by junior college students.

#### **(1) Admission Fee**

The Admission Fee is to be paid as part of the School’s admission procedure in exchange for being guaranteed the right to enroll and having admission preparations made.

#### **(2) Tuition**

Tuition is to be paid in exchange for being guaranteed quality education and research environments throughout college and are used to cover the costs associated with employing faculty and staff, providing communications services, offering scholarships, and purchasing the books, devices, and equipment needed for the education and research.

#### **(3) Education Enhancement Fee**

The Education Enhancement Fee covers the cost of maintaining and managing education and research environments comprising essential facilities and equipment.

#### **(4) School Promotion Cooperation Fee**

The School Promotion Cooperation Fee is appropriated as a reserve for future school promotion plans, including improving and maintaining facilities and equipment, and is to be paid in the year when the students graduate.