About new corona infection prevention measures at our university

1. Our university's infection prevention measures

1.1 Admission to campus

- The entrance and exit at the time of entry is only the main gate.
- Students can enter from 8:30 am.
- The route from the main gate to the classroom is as follows.

  Main gate → Lobby of Building 8 (body temperature measurement) → Courtyard → Classroom for f2f lessons
  * If you are taking classes in Building 5, please check your body temperature in the lobby of Building 5.
- If your body temperature is 37.5 degrees Celsius or higher, you cannot enter, so please return home immediately.

  In addition, please inform your teachers that you cannot take f2f classes.
- If you exit and then re-enter the university, your body temperature will be measured,

  so be sure to go through the lobby of Building 8 (or the lobby of Building 5).

1.2 Classroom for f2f lessons

- As a general rule, the classroom is calculated based on the number of students

  so that they are generally no more than 50 to 60% or less of the normal capacity.
  However, classroom capacity is limited, and depending on the class subject, it can be up to 70 to 75%.
- Splash prevention stands will be installed on desks and teacher’s desk in the classroom.
- Desks, chairs, and splash prevention stands in the classroom will be disinfected as appropriate.
- Buildings 4 and 1 (excluding R171), R732, and R733 are mechanically ventilated,

  so the classroom doors and windows are closed.
  Also, as a precaution, a streamer sterilization unit on the air conditioner filter is installed.
- All other classrooms (including R171), will always have their doors and windows open for ventilation.

1.3 Improvement of environment other than classroom

- Hand sanitizers will be installed in the lobby of Buildings 5 and 8 and near the classrooms where f2f lessons are held.

  *Never bring back the disinfectant solution, etc. installed on campus.
- Areas that many people touch, such as doorknobs, handrails, and switches, will be regularly disinfected.
- In order to avoid crowding on the stairs, traffic on certain stairways will be designated as either ascending or descending.
- We will reduce the number of free spaces in Buildings 1 and 4 and the number of seats in the library to about 50% or less.
- We will inform you of the openings of the cafeteria, the purchasing department, and bookstore as soon as they are decided.
- Plastic curtains or splash prevention stands will be installed at the office counters and offices.

(c) Kyoto University of Foreign Studies, Kyoto Junior College of Foreign Languages All rights reserved. https://www.kufs.ac.jp/en/

2. Request to students for infection prevention measures

2.1 Health check

- Before leaving for school, make sure that your body temperature is not above 37.5 degree Celsius.

  If your body temperature is above 37.5 degree Celsius, please inform your teachers that you cannot attend classes by yourself and receive their instructions.
- Please refrain from entering school if you have symptoms such as fever, cough, fatigue, or if you have an infected person in your family or if you have confirmed close contact with a positive person.
  Those who take f2f lessons should inform teachers that you cannot take the lesson by yourselves and receive instructions.

2.2 Measures on campus

- Before entering a classroom or building, be sure to disinfect your hands with hand sanitizer or wash your hands with soap.
- Be sure to wear a mask or face shield. Cover your nose with the mask.

  If you do not wear a mask in f2f classroom, you will not be able to take the class.
- Please follow the instructions on the stairs to move around the campus. As a general rule, the use of elevators is prohibited.
- Avoid talking at close range and do not make a loud voice.
- Please do not gather in groups of 5 or more people during breaks and lunch breaks.
- In classrooms, waiting rooms, free spaces, etc., avoid sitting f2f and keep an appropriate distance from people.

2.3 Other

- If you are infected, or if you know someone who is infected or in close contact with someone who is infected,

  please follow the guidelines of the prefecture in which you live.
  Also, please contact the university's Health Office (TEL. 075-322-6024 Email.hoken@kufs.ac.jp).
- For your reference, the current guidelines for Kyoto Prefecture are as follows.

  If you have a fever or other symptoms, please call a nearby medical institution (local clinic / hospital) for consultation.
  If it is nighttime, or when medical institutions are closed, or if you do not have a family doctor,
  contact the “Kyoto New Corona Medical Consultation Center.”
  Phone: 075-414-5487 (24 hours a day, 365 days a year, common to Kyoto Prefecture and Kyoto City) Note
  * Foreign languages are also available.
  http://www.pref.kyoto.jp/kentai/corona/soudan.html
  For more information on the concerns and responses of “people in close contact”, see the following
  http://www.pref.kyoto.jp/kentai/corona/qa.html

3. What to do in the event of an outbreak of infection or close contact among the people involved in the university

(1) If an infected student or close contact occurs among students taking f2f classes,
the student will be banned from entering the campus for a certain period of time from the day after the infection or close contact is discovered, based on guidance of the public health center.

(2) If an infected person or a person in close contact with an infected person occurs among University personnel (faculty, staff, etc.) other than students, the University employee in question will be suspended from work for a certain period of time from the day after the infection or close contact is discovered, based on the guidance of the public health center.

(3) In the event that students or faculty members taking f2f classes are found to be infected and the campus needs to be disinfected, all students will be banned from entering the campus for a certain period of time from the day after the outbreak is discovered, based on the guidance of the public health center.
In addition, f2f lessons will be switched to distance lessons.

(c) Kyoto University of Foreign Studies, Kyoto Junior College of Foreign Languages All rights reserved. https://www.kufs.ac.jp/en/