



APPLICATION FOR EXCHANGE PROGRAM TO KUFS

1 General Information				
Name: The same spelling as your passport			Photo 3 cm × 4 cm	
ENGLISH	Family _____	First _____		Middle _____
Name: Katakana name is used at KUFS				
Japanese KATAKANA	Family _____	First _____		Middle _____
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Nationality: _____		
Date of Birth:	Year / Month / Day	Place of Birth:	City / Country	
Marriage Status:	<input type="checkbox"/> Married <input type="checkbox"/> Single	Passport Number: _____		
		Date of Expiration: _____		
Please check in the box which address you would like to be sent postal matters for application.				
<input type="checkbox"/> Permanent Address:				
Number and Street: _____				
City / Town: _____		State: _____		
Postal / Zip Code: _____		Country: _____		
Telephone No.(Including country and city code): _____				
<input type="checkbox"/> Mailing Address (if different from above):				
Number and Street: _____				
City / Town: _____		State: _____		
Postal / Zip Code _____		Country: _____		
Telephone No.(Including country and city code): _____				
Email Address: _____	When would you like to start?		How long will you study at KUFS?	
	<input type="checkbox"/> April (Spring) start		<input type="checkbox"/> 12 months	
	<input type="checkbox"/> September (Fall) start		<input type="checkbox"/> 6 months	
Home Institution: _____		Major Field of Study: _____		

Things to Note!

- (1) Please use Japanese or English when completing the forms.
- (2) Please use the square style for Japanese and/or block print for English.
- (3) If the document contains language other than Japanese or English, the translation should also be attached.

NAME: _____

2 Educational and Occupational Background		
EDUCATIONAL BACKGROUND		
Yr Mtn – Yr Mth	Period	From elementary school to last institution of education
OCCUPATION BACKGROUND		

3 Statement of Financial Support	
I, the undersigned, being the parent or guardian of _____, hereby declare that I will bear the full financial responsibility for him/her during the exchange period at Kyoto University of Foreign Studies in Japan.	
Date	
Address	
Telephone Number	
Name in Print	
Relationship with the applicant	
Signature	

4 Please write the information of the person in charge of exchange program.	
Name	
Position	
Office	
Email Address	
Address	

NAME: _____

5 Japanese Proficiency	
a. Have you ever studied Japanese before?	
Hours of Study:	Place of Study:
Name of School:	Name of Textbooks:
b. Can you write <i>Hiragana</i> and <i>Katakana</i>	
<i>Hiragana</i> : <input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Katakana</i> : <input type="checkbox"/> Yes <input type="checkbox"/> No
c. How many <i>Kanji</i> can you read?	Approx. _____ characters
d. How many <i>Kanji</i> can you write?	Approx. _____ characters
e. Mother tongue language:	

6 Language Proficiency Level (* based on self evaluation)				
Name of Language	Speaking	Listening	Reading	Writing
Japanese				
English				
A: Excellent B: Good C: Fair D: Poor				

7 Motivation
Please write a short essay on why you wish to study at KUFS and what you hope to accomplish through this program.

8 Checklist	
<input type="checkbox"/> Application for Exchange Program to KUFS <input type="checkbox"/> Application Forms for the Certificate of Eligibility <input type="checkbox"/> Certificate of Health <input type="checkbox"/> Certificate of Enrollment of home institution (original copy)	<input type="checkbox"/> Transcript (updated, original copy) <input type="checkbox"/> Bank Statement <input type="checkbox"/> Passport Copy (personal data page) <input type="checkbox"/> 5 Photographs (4cm × 3cm with name printed at the back)
Please return your completed forms and documents to:	
Office of International Programs	Website: www.kufs.ac.jp
Kyoto University of Foreign Studies	Email: oips@kufs.ac.jp
6 Kasame-cho, Saiin, Ukyo-ku, Kyoto 6158558	Phone: +81 75 322 6043
Japan	Fax: +81 75 322 6243

NAME: _____

日 本 国

法 務 大 臣 殿

誓 約 書
WRITTEN OATH

このたび、日本への留学手続きを行うにあたり、日本における学業終了後は帰国することを誓約いたします。

In seeking the permission to enter in Japan, with the sole purpose of study, I hereby pledge that I will return to my home country after completing my studies in Japan.

年 月 日
Year Month Day

国籍
(Nationality) _____

生年月日
(Date of Birth) _____

住所
(Address) _____

留学生氏名
(Name) _____

署名
(Signature) _____